

**Delhi Charter Township  
Downtown Development Authority  
Budget Indicators**

**Ongoing Goals**

- Facilitate redevelopment of DDA owned parcels (Cedar & Hancock, Cedar & North); actively recruit end users and support development
- Fund infrastructure improvement and rehabilitation programs identified by the Township and DDA Board as supporting the continued tax base growth and development within the District
- Provide bond payments for the Non-Motorized Trail, Realize Cedar, and other projects
- Provide business enhancement, promotion, and support through efforts such as Biz Buzz
- Support and promote the Farmers' Market and provide for various improvements of the Farmers' Market building. Develop additional uses for Market facilities
- Promote community events such as Holt Fest and the Farmers Market Food Frenzy events
- Apply for all applicable state and federal grants via DDA/Holt Non Profit Coalition to promote place making and enhance livability of Township residents
- Participate in Holt Non Profit Coalition for Farmers' Market, *Our Town* publication, Volunteer Bureau, and other community events and activities as Board of Directors member
- Continue to prepare and distribute *Our Town* publication electronically via HoltNow website and grow reader base; transition from quarterly to monthly publication supported by advertising sales
- Encourage community beautification with the placement of additional public art and murals
- Work with Township staff to enhance Trailhead Parks

**2020 and Beyond Objectives**

- Find appropriate users/developers for Cedar & Hancock and Cedar & North properties
- Finalize Cedar Street roundabout beautification
- Expand Esker Landing parking lot and construct pavilion
- Install pedestrian crosswalk signal on Cedar Street at Delhi Commerce Drive
- Expand Holt Farmers' Market building, replace roof
- Install Electric Vehicle Charging stations
- Rehabilitate 2176 Cedar for end user (restaurant)
- Locate land for future commercial/industrial growth
- Further triangle area development
- Other activities as identified

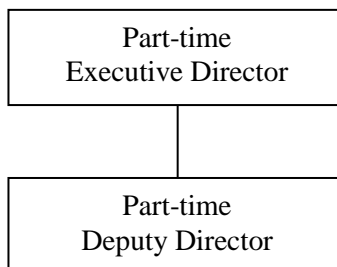
## Delhi Downtown Development Authority (248)

The Delhi Township Downtown Development Authority (DDA) has a separate legal identity but operates in conformity with many of the Township's policies and procedures. The DDA is reported in the Township's financial statements as a discretely presented component unit.

**PURPOSE OF THIS FUND:** The DDA was organized pursuant to Township Ordinance No. 80 and Act 197 of the Public Acts of 1975, as amended, now recodified as Public Act 57 of 2018. The primary purpose of the DDA is to provide for the ongoing maintenance, promotion, security, and continued operation of the DDA District. A Board of Directors appointed by the Township Board governs the DDA. This DDA's mission is as follows: to promote economic development through business attraction/retention programs and works to foster investment within the DDA District. It strives to increase the Township's tax base and strengthen the local economy while maintaining those qualities that make Delhi Township a desirable place to live and work.

There are eight departments in the DDA. They are:

- Administration
- Marketing and Promotion
- Infrastructure
- Other Functions (eliminated for 2021: absorbed by Administration & Infrastructure)
- Capital Outlay
- 2016 DDA Development
- 2017 DDA Development
- Debt Service



Staffing Levels			
	2019	2020	2021
Executive Director	0.60	0.60	0.60
Deputy Director	0.60	0.60	0.60
Total	1.20	1.20	1.20

**DOWNTOWN DEVELOPMENT AUTHORITY FUND SUMMARY**

<b>Description</b>	<b>2019 Actual</b>	<b>2020 Budget</b>	<b>2020 Projected</b>	<b>2021 Budget</b>	<b>2022 Forecast</b>	<b>2023 Forecast</b>
<b>Revenues</b>						
Property Taxes	\$ 1,853,598	\$1,497,800	\$1,962,580	\$1,960,960	\$1,999,870	\$2,039,560
Grants	302,000	-	2,000	2,000	2,000	2,000
Interest and rentals	63,413	21,000	43,690	14,500	17,500	17,500
Intergovernmental	480,000	-	-	-	-	-
Other	11,854	11,420	2,000	2,000	3,000	3,000
<b>Total Revenues</b>	<b>2,710,865</b>	<b>1,530,220</b>	<b>2,010,270</b>	<b>1,979,460</b>	<b>2,022,370</b>	<b>2,062,060</b>
<b>Expenditures</b>						
Community and Economic Dev						
Administration	144,806	138,990	139,590	181,720	183,820	185,930
Marketing & Promotion	185,392	181,790	384,590	187,630	188,760	189,920
Other Functions	138,078	165,540	154,100	-	-	-
Infrastructure Projects	28,705	40,000	40,000	160,450	157,840	155,230
Capital Outlay	1,264,662	135,000	270,000	150,000	100,000	100,000
Development Capital Outlay/Improvements	449,448	225,000	688,720	325,000	325,000	305,000
Debt Service	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>2,211,091</b>	<b>886,320</b>	<b>1,677,000</b>	<b>1,004,800</b>	<b>955,420</b>	<b>936,080</b>
<b>Other Financing Sources (Uses)</b>						
Sale of Assets	45,000	-	1,200,000	-	-	-
Transfer to DDA Debt Service Funds	(1,094,105)	(1,099,870)	(1,099,870)	(1,105,810)	(1,119,700)	(1,128,630)
<b>Total Other Financing Sources (Uses)</b>	<b>(1,049,105)</b>	<b>(1,099,870)</b>	<b>100,130</b>	<b>(1,105,810)</b>	<b>(1,119,700)</b>	<b>(1,128,630)</b>
<b>Revenues over (under) expenditures</b>	<b>(549,331)</b>	<b>(455,970)</b>	<b>433,400</b>	<b>(131,150)</b>	<b>(52,750)</b>	<b>(2,650)</b>
<b>Fund Balance, Beginning</b>	<b>3,824,396</b>	<b>3,275,065</b>	<b>3,275,065</b>	<b>3,708,465</b>	<b>3,577,315</b>	<b>3,524,565</b>
<b>Fund Balance, Ending</b>	<b>\$ 3,275,065</b>	<b>\$2,819,095</b>	<b>\$3,708,465</b>	<b>\$3,577,315</b>	<b>\$3,524,565</b>	<b>\$3,521,915</b>

**DDA REVENUE**

GL Number	Description	2019 Activity	06/30/2020					
			Amended Budget	YTD As Of 06/30/2020	2020 PROJECTED	2021 REQUESTED	2022 FORECAST	2023 FORECAST
248-000.00-403.005	CURRENT PROPERTY TAXES-AD VAL.	\$ 1,826,273	\$ 1,466,800	\$ 1,381,369	\$ 1,945,020	\$ 1,945,460	\$ 1,984,370	\$ 2,024,060
248-000.00-404.005	IFT/CFT CAPTURED TAX REVENUE	17,463	23,000	8,726	12,060	10,000	10,000	10,000
248-000.00-445.000	DELQ TAX	9,359	7,000	2,133	5,000	5,000	5,000	5,000
248-000.00-445.005	DELINQUENT INTEREST & PENALTY	504	1,000	167	500	500	500	500
248-000.00-570.000	STATE GRANTS	302,000	-	2,000	2,000	2,000	2,000	2,000
248-000.00-581.000	INTERGOV REVENUE	480,000	-	-	-	-	-	-
248-000.00-664.000	INTEREST	53,416	10,000	16,055	24,000	7,500	7,500	7,500
248-000.00-670.010	RENT-FARMERS MARKET	9,998	11,000	2,319	4,000	7,000	10,000	10,000
248-000.00-672.040	GREASE LOAN	3,921	3,920	15,683	15,690	-	-	-
248-000.00-673.000	SALE OF CAPITAL ASSETS	45,000	-	1,200,000	1,200,000	-	-	-
248-000.00-687.000	REFUNDS/REBATE/REIMBURSEMENTS	4,427	2,500	-	1,000	1,000	1,000	1,000
248-000.00-694.000	MISCELLANEOUS REVENUE	3,506	5,000	170	1,000	1,000	2,000	2,000
<b>Total</b>		<b>\$ 2,755,865</b>	<b>\$ 1,530,220</b>	<b>\$ 2,628,622</b>	<b>\$ 3,210,270</b>	<b>\$ 1,979,460</b>	<b>\$ 2,022,370</b>	<b>\$ 2,062,060</b>

## **DDA ADMINISTRATION (728)**

### **Purpose**

To provide leadership in promoting economic development through business attraction/retention programs and work to foster investment within the DDA District.

### **Activities**

Expenditures in this activity include costs relating to the part-time Executive Director and part-time Deputy Director, plus other administrative costs such as legal fees, education, insurance, office supplies, DDA property maintenance and projects, utility payments, and tax adjustments.

Note: for 2021, portions of the Other Functions (850) budget were added to Administration due to the State of Michigan eliminating 850 from its chart of accounts.

### **Year 2021 Goals**

1. Continue to provide leadership in the ongoing maintenance, promotion, and continued operation of the DDA District.
2. Continue striving to increase the Township's tax base and strengthen the local economy while maintaining those qualities that make Delhi Township a desirable place to live and work.

### **Resources Needed**

The attached year 2021 budget requests expenditures of \$181,720, an increase of \$42,730 from the 2020 budget. The increase is due to the addition of several line items from the 850 Other Functions budget which is being eliminated by the State of Michigan. The 2022 forecast is \$183,820 and the 2023 forecast is \$185,930. The forecasts take into account slight increases in employee compensation as typically adopted by the Board of Trustees each January.

DEPT 728.00 DDA ADMINISTRATION

GL Number	Description	2019 Activity	06/30/2020		YTD As Of 06/30/2020	2020 PROJECTED	2021 REQUESTED	2022 FORECAST	2023 FORECAST
			Amended Budget						
248-728.00-703.005	PART TIME HELP	\$ 80,823	\$ 80,970	\$ 38,508	\$ 80,970	\$ 81,400	\$ 83,030	\$ 84,700	
248-728.00-715.000	SOCIAL SECURITY/MEDICARE	1,172	1,180	558	1,180	1,180	1,210	1,240	
248-728.00-718.000	PENSION CONTRIBUTION	2,425	2,430	1,155	2,430	2,450	2,500	2,550	
248-728.00-724.000	WORKERS COMP	232	370	108	370	370	380	390	
248-728.00-726.000	OFFICE SUPPLIES	866	1,200	358	800	1,000	1,000	1,000	
248-728.00-801.000	LEGAL FEES	34,327	20,000	6,988	20,000	20,000	20,000	20,000	
248-728.00-802.005	DUES AND SUBSCRIPTIONS	1,308	1,470	555	1,470	1,470	1,500	1,500	
248-728.00-803.000	POSTAGE	34	100	4	50	50	50	50	
248-728.00-807.000	AUDIT FEES	3,007	2,870	2,316	2,320	2,350	2,400	2,450	
248-728.00-818.000	CONTRACTUAL SERVICES	12,861	20,000	13,913	21,600	25,700	26,000	26,300	
248-728.00-853.000	TELEPHONE/COMMUNICATIONS	2,490	2,000	1,454	2,900	2,950	2,950	2,950	
248-728.00-870.000	MILEAGE	632	500	-	400	500	500	500	
248-728.00-902.005	PRINTING AND PUBLISHING	36	100	-	100	100	100	100	
248-728.00-910.000	INSURANCE & BONDS	3,379	3,800	2,610	3,800	3,800	3,800	3,800	
248-728.00-921.030	UTILITIES - WATER	-	-	-	-	1,200	1,200	1,200	
248-728.00-921.035	UTILITIES - SEWER	-	-	-	-	1,200	1,200	1,200	
248-728.00-921.040	UTILITIES - ELECTRIC	-	-	-	-	8,000	8,000	8,000	
248-728.00-921.045	UTILITIES - GAS	-	-	-	-	4,000	4,000	4,000	
248-850.00-930.000	BUILDING MAINTENANCE & REPAIRS					2,000	2,000	2,000	
248-728.00-956.000	MISCELLANEOUS	1,105	1,000	272	1,000	1,000	1,000	1,000	
248-728.00-960.000	EDUCATION & TRAINING	110	1,000	-	200	1,000	1,000	1,000	
248-850.00-964.000	TAX ADJUSTMENTS TO COUNTY/TWP					5,000	5,000	5,000	
248-850.00-967.025	DDA PROPERTIES-DRAIN/TAXES/SAD					15,000	15,000	15,000	
248-728.00-970.000	CAPITAL OUTLAY	-	-	-	-	-	-	-	
<b>Total</b>		<b>\$ 144,806</b>	<b>\$ 138,990</b>	<b>\$ 68,799</b>	<b>\$ 139,590</b>	<b>\$ 181,720</b>	<b>\$ 183,820</b>	<b>\$ 185,930</b>	

DDA Admin (728) Backup

Account #	Description and Calculation	Calcs	2020 Budget	2020 Projected	2021 Request
	DDA ADMINISTRATION				
728-703.005	Part Time Help		80,970	80,970	81,400
	Year 2020				
	Director \$4,000/mo x 12 mo	48,000			
	Admin Sec Gr 6, Step 5, 1200 hrs @ 25.388/hr	30,466			
	Deputy Director Pay	2,500			
	Total	80,966			
	Year 2021				
	Director \$4,000/mo x 12 mo	48,000			
	Admin Sec Gr 6, Step 5, 1200 hrs @ \$25.743/hr	30,892			
	Deputy Director Pay	2,500			
	Total	81,392			
728-715.000	Social Security/Medicare		1,180	1,180	1,180
	Year 2020				
	80,966 wages x .0145	1,174			
	Year 2021				
	81,392 wages x .0145	1,180			
728-718.000	Pension Contribution		2,430	2,430	2,450
	Year 2020				
	80,966 wages x 3%	2,429			
	Year 2021				
	81,392 wages x 3%	2,442			
728-724.000	Workers Comp		370	370	370
	Year 2020: 80,966 x .0045 =	364			
	Year 2019: 81,392 x .0045=	366			
728-726.000	Office Supplies		1,200	800	1,000
	Year 2020	800			
	Year 2021	1,000			
728-801.000	Legal Fees (land sales, contracts, general)		20,000	20,000	20,000
	Year 2020	20,000			
	Year 2021	20,000			
728-802.005	Dues & Subscriptions		1,470	1,470	1,470
	Year 2020	1470			
	Year 2021	1470			
728-803.000	Postage		100	50	50
	Year 2020	50			
	Year 2021	50			
728-807.000	Audit Fees		2,870	2,320	2,350
	Year 2020	2,320			
	Year 2021	2,350			
728.818.000	Contractual Services - Encompass, Rose Pest, ACD.net, Zoom meetings, trash, cleaning		20,000	21,600	25,700
	Year 2020	20,000			
	Year 2021 (add Other Functions 850)	25,700			
728-853.000	Telephone/Communications - ACD.net, Haas Cell		2,000	2,900	2,950
	Year 2020	2,900			
	Year 2021	2,950			
728-870.000	Mileage		500	400	500
	Year 2020	400			
	Year 2021	500			
728-902.005	Printing & Publishing		100	100	100
	Year 2020	100			
	Year 2021	100			
728-910.000	Insurance & Bonds		3,800	3,800	3,800
	Year 2020	3,800			
	Year 2021	3,800			
728-921.030	Utilities - Water (from Other Functions 850)				1,200
728-921.035	Utilities - Sewer (from Others Functions 850)				1,200
728-921.040	Utilities - Electricity (from Other Functions 850)				8,000
728-921.045	Utilities - Gas (from Other Functions 850)				4,000
728-930.000	Building Maintenance & Repairs (from Other Functions 850)				2,000
728-956.000	Miscellaneous		1,000	1,000	1,000
	Year 2020	1,000			
	Year 2021	1,000			
728-960.000	Education & Training		1,000	200	1,000
	Year 2020 - MEDA, MSU, Mid-America Dev Conf	200			
	Year 2021 - MEDA, MSU, Mid-America Dev Conf	1,000			
728-964.000	Tax Adjustments to Co/Twp (from Other Functions 850)				5,000
728-967.025	DDA Prop-Drain/Tax/Assessments (from Other Functions 850)				15,000
	TOTAL ADMINISTRATION EXPENDITURES		138,990	139,590	181,720

## **DDA MARKETING & PROMOTION (729)**

### **Purpose**

To promote and market the Township as an attractive place to live and do business.

### **Activities**

Expenditures in this activity include costs relating to local business advertising, promoting businesses via the DDA newsletter *Our Town*, and supporting the Farmers' Market.

### **Year 2021 Goals**

1. Support and promote the Farmers' Market and provide for various improvements of the Farmers' Market building
2. Provide business promotion and support through electronic publication of *Our Town*, HoltNow, and other enhancements
3. Promote community events
4. Support the Holt Volunteer Bureau
5. Encourage community beautification with the placement of public art and murals

### **Resources Needed**

The attached year 2021 budget requests expenditures of \$187,630, an increase of \$5,840 over the 2020 budget. A step increase in pay will be implemented for 3 Farmers Market employees in 2021. The 2022 forecast is \$188,760 and the 2023 forecast is \$189,920. The forecasts take into account slight increases in employee compensation as typically adopted by the Board of Trustees each January.



**DEPT 729.00 DDA MARKETING & PROMOTION**

GL Number	Description	2019 Activity	06/30/2020		YTD As Of 06/30/2020	2020 PROJECTED	2021 REQUESTED	2022 FORECAST	2023 FORECAST
			Amended Budget						
248-729.00-703.005	PART TIME HELP	\$ 46,644	\$ 47,900	\$	22,941	\$ 50,500	\$ 51,780	\$ 52,820	\$ 53,880
248-729.00-715.000	SOCIAL SECURITY/MEDICARE	3,568	3,670		1,755	3,860	3,970	4,050	4,140
248-729.00-724.000	WORKERS COMP INSUR	251	220		118	230	240	250	260
248-729.00-884.000	DDA ADVERTISING	95,794	96,000		57,010	296,000	97,640	97,640	97,640
248-729.00-885.000	HOLT HOMETOWN FESTIVAL	-	-		-	-	-	-	-
248-729.00-888.000	FARMERS MARKET	20,105	13,000		3,604	13,000	13,000	13,000	13,000
248-729.00-888.002	DOUBLE UP BUCKS	2,026	3,000		160	3,000	3,000	3,000	3,000
248-729.00-956.000	MISCELLANEOUS	17,004	18,000		3,200	18,000	18,000	18,000	18,000
<b>Total</b>		<b>\$ 185,393</b>	<b>\$ 181,790</b>	<b>\$</b>	<b>88,789</b>	<b>\$ 384,590</b>	<b>\$ 187,630</b>	<b>\$ 188,760</b>	<b>\$ 189,920</b>

DDA Marketing (729) Backup

Account No.	Description	Calcs	2020 Budget	2020 Projected	2021 Request
	MARKETING AND PROMOTION				
729-703.005	Part Time Help		47,900	50,500	51,780
	Year 2020				
	Farmers Mkt Asst - Grade E, Step 2 - 312 hrs @ 15.352/hr	4,790			
	Farmers Mkt Maint - Grade E, Step 2 - 350 hrs @ 15.352/hr	5,373			
	Market Manager - Grade 8, Step 4: 1340 hrs @30.098/hr	40,340			
	Total	50,503			
	Year 2021				
	Farmers Mkt Asst - Grade E, Step 3 - 312 hrs @ 16.30/hr	5,090			
	Farmers Mkt Maint - Grade E, Step 3 - 300 hrs @ 16.30/hr	4,890			
	Market Manager - Grade 8, Step 4 - 670 hrs @ 30.519/hr	20,450			
	Market Manager - Grade 8, Step 5 - 670 hrs @ 31.856/hr	21,350			
	Total	51,780			
729-715.000	SS/Medicare		3,670	3,860	3,970
	Year 2020: 50,503 wages x 0.0765	3,860			
	Year 2021: 51,780 wages x 0.0765	3,970			
729-724.000	Workers Comp		220	230	240
	Year 2020: 50,503 wages x 0.0045	230			
	Year 2021: 51,780 wages x 0.0045	240			
729-884.000	Advertising		96,000	296,000	97,640
	Year 2020				
	Newsletter - \$40,000	40,000			
	Blohm planning & promos - \$15,000	15,000			
	Advertising - \$5000	5,000			
	Music in the Garden - \$6,000	6,000			
	Cooperative Event Advertising w/Twp - \$12,000	12,000			
	Misc - \$18,000	18,000			
	Back to Business Program	200,000			
	Total	296,000			
	Year 2021				
	Newsletter - \$40,000	40,000			
	Blohm planning & promos - \$15,000	15,000			
	Advertising - \$5000	5,000			
	Music in the Garden - \$6,000	6,000			
	Cooperative Event Advertising w/Twp - \$12,000	12,000			
	Holt Hometown Festival - \$8,000	8,000			
	Music Licensing	1,640			
	Misc - \$10,000	10,000			
	Total	97,640			
729-888.000	Farmers Market		13,000	13,000	13,000
	Year 2020				
	Promotion - \$6,000	6,000			
	Bldg Maint - \$7,000	7,000			
	Total	13,000			
	Year 2021				
	Promotion - \$6,000	6,000			
	Bldg Maint - \$7,000	7,000			
	Total	13,000			
729-888.002	Double Up Bucks		3,000	3,000	3,000
	Year 2020	3,000			
	Year 2021	3,000			
729-956.000	Miscellaneous		18,000	18,000	18,000
	Year 2020				
	Web hosting and maintenance	5,000			
	Miscellaneous	1,000			
	Seed money to Holt Non-Profit Coalition	12,000			
	Total	18,000			
	Year 2021				
	Web hosting/maintenance	5,000			
	Miscellaneous	1,000			
	Seed money to Holt Non-Profit Coalition	12,000			
	Total	18,000			
	TOTAL MARKETING AND PROMOTION		181,790	384,590	187,630

## **DDA INFRASTRUCTURE (731)**

### **Purpose**

To build and improve physical structures such as streetscapes and sidewalks in the DDA District that create both a safe and attractive environment.

### **Activities**

Expenditures in this activity are for street, sidewalk, landscaping, and other physical improvements.

Note: for 2021, portions of the Other Functions (850) budget were added to Administration due to the State of Michigan eliminating 850 from its chart of accounts.

### **Year 2021 Goals**

1. Fund infrastructure improvement and rehabilitation programs identified by the Township and DDA Board as supporting the continued tax base growth and development within the DDA District.
2. Work with Community Development to enhance Non-Motorized Trail and Trailhead Parks.
3. Provide bond payments for the Non-Motorized Trail.

### **Resources Needed**

The attached year 2021 budget requests expenditures of \$160,450, an increase of \$120,450 over the 2020 budget. This increase is due to the addition of a line item from the 850 Other Functions budget which is being eliminated by the State of Michigan. The forecast for 2022 is \$157,840 and the forecast for 2023 is \$155,230.

**DEPT 731.00 DDA INFRASTRUCTURE PROJECTS**

<b>GL Number</b>	<b>Description</b>	<b>2019 Activity</b>	<b>06/30/2020</b>		<b>YTD As Of 06/30/2020</b>	<b>2020 PROJECTED</b>	<b>2021 REQUESTED</b>	<b>2022 FORECAST</b>	<b>2023 FORECAST</b>
			<b>Amended Budget</b>						
248-731.00-933.000	STREETSCAPE REPR & MAINTENANCE	\$ 3,757	\$ 10,000	\$ 1,300	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	
248-731.00-956.000	MISCELLANEOUS	5,345	5,000	-	5,000	5,000	5,000	5,000	
248-731.00-974.010	NON-MOTORIZED PATHWAYS	-	25,000	-	25,000	10,000	10,000	10,000	
248-731.00-978.010	GREASE TRAP LOAN TO CHARLAR	19,604	-	-	-	-	-	-	
<b>Total</b>		<b>\$ 28,705</b>	<b>\$ 40,000</b>	<b>\$ 1,300</b>	<b>\$ 40,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	

## **DDA OTHER FUNCTIONS (850)**

### **Purpose**

To account for DDA building and equipment maintenance, utility payments.

### **Activities**

Expenditures in this activity are for DDA property maintenance and projects, utility payments, and tax adjustments.

### **Year 2021 Goals**

1. Provide for on-going maintenance within the DDA District.
2. Provide bond payments for the Non-Motorized Trail.

This was removed from the State of Michigan chart of accounts for 2021. Expenditures moved to Administration (728) and Infrastructure (731).

### **Resources Needed**

The attached year 2021 budget requests expenditures of \$0.

**DEPT 850.00 DDA OTHER FUNCTIONS**

GL Number	Description	2019 Activity	06/30/2020		YTD As Of 06/30/2020	2020 PROJECTED	2021 REQUESTED	2022 FORECAST	2023 FORECAST
			Amended Budget						
248-850.00-818.000	CONTRACTUAL SERVICES	\$ 5,089	\$ 6,600	\$ 1,809	\$ 5,160				
248-850.00-921.030	UTILITIES - WATER	835	1,200	240	1,200				
248-850.00-921.035	UTILITIES - SEWER	1,429	1,200	445	1,200				
248-850.00-921.040	UTILITIES - ELECTRIC	5,207	8,000	2,328	8,000				
248-850.00-921.045	UTILITIES - GAS	3,396	4,000	2,070	4,000				
248-850.00-930.000	BUILDING MAINTENANCE & REPAIRS	26	2,000	-	2,000				
248-850.00-956.000	MISCELLANEOUS	-	-	-	-				
248-850.00-964.000	TAX ADJUSTMENTS TO COUNTY/TWP	-	10,000	-	5,000				
248-850.00-967.025	DDA PROPERTIES-DRAIN/TAXES/SAD	7,465	20,000	24	15,000				
248-850.00-969.016	COMMUNITY AND ECON DEVELOPMENT	114,630	112,540	6,270	112,540				
<b>Total</b>		<b>\$ 138,078</b>	<b>\$ 165,540</b>	<b>\$ 13,186</b>	<b>\$ 154,100</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**DDA Other Functions (850) Backup**

Account #	Description	Explanation and/or Calculations	2020 Budget	2020 Proj	2021 Request
	DDA Other Functions				
818.000	Contractual Services	1. Rubbish Removal	6,600	5,160	
		2020: 660.00			
		2021:			
		2. Cleaning Service			
		2020: 4,500.00			
		2021:			
921.030	Utilities - Water	2020: 1,200.00	1,200	1,200	
		2021:			
921.035	Utilities - Sewer	2020: 1,200.00	1,200	1,200	
		2021:			
921.040	Utilities - Electricity	2020: 8,000.00	8,000	8,000	
		2021:			
921.045	Utilities - Gas	2020: 4,000.00	4,000	4,000	
		2021:			
930.000	Building Maintenance & Repairs		2,000	2,000	
964.000	Tax Adjustments to Co/Twp	MTT & BOR Adjustments	10,000	5,000	
967.025	DDA Prop-Drain/Tax/Assessments		20,000	15,000	
969.016	Community & Econ Development	2020 NMT Bond Pmt to Twp 112,540	112,540	112,540	
		2021 NMT Bond Pmt to Twp 135,450			
		Other Functions Total	165,540	154,100	0

## **DDA CAPITAL OUTLAY (903)**

### **Purpose**

To purchase and redevelop underutilized properties in the DDA District.

### **Activities**

Expenditures in this activity are for purchasing, improving and rehabilitating property.

### **Year 2021 Goals**

1. Identify under or inappropriately utilized sites within the DDA District and assist in the development of these sites.

### **Resources Needed**

The attached year 2021 budget requests expenditures of \$150,000 an increase of \$15,000 over the 2020 budget. A renovation and expansion project at the Holt Farmers Market is the reason for the increase. The forecast for both 2022 and 2023 is \$100,000.



DEPT 903.00 CAPITAL OUTLAY-DDA

GL Number	Description	2019 Activity	06/30/2020	YTD As Of	2020	2021	2022	2023
			Amended Budget		06/30/2020	PROJECTED	REQUESTED	FORECAST
248-903.00-818.000	CONTRACTUAL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
248-903.00-970.000	CAPITAL OUTLAY	-	-	-	-	-	-	-
248-903.00-971.000	CAPITAL OUTLAY-LAND	-	100,000	-	100,000	-	100,000	100,000
248-903.00-971.010	LAND HELD FOR RESALE	-	-	-	-	-	-	-
248-903.00-971.134	FARMERS MARKET-2150 CEDAR	16,992	10,000	-	10,000	150,000	-	-
248-903.00-971.137	ESKER LANDING PARK	1,247,670	25,000	15,623	160,000	-	-	-
<b>Total</b>		<b>\$ 1,264,662</b>	<b>\$ 135,000</b>	<b>\$ 15,623</b>	<b>\$ 270,000</b>	<b>\$ 150,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>

## **DDA DEVELOPMENT (903.05)**

### **Purpose**

To purchase and redevelop underutilized properties along the Cedar Street Corridor and downtown triangle area.

### **Activities**

New taxable bonds were issued in the amount of \$1.5 Million in August 2016 in an effort to purchase, improve and rehabilitate property along the Cedar Street Corridor and downtown triangle area.

### **Year 2021 Goals**

1. Identify under or inappropriately utilized sites along the Cedar Street Corridor and downtown triangle area and assist in the development of these sites.

### **Resources Needed**

The attached year 2021 budget requests expenditures of \$225,000, the same as the 2020 budget. The forecast for both 2022 and 2023 is \$225,000.

DEPT 903.05 2016 DDA DEVELOPMENT

GL Number	Description	2019 Activity	06/30/2020		YTD As Of 06/30/2020	2020 PROJECTED	2021 REQUESTED	2022 FORECAST	2023 FORECAST
			Amended Budget						
248-903.05-818.000	CONTRACTUAL SERVICES	\$ 997	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
248-903.05-956.000	MISCELLANEOUS	-	-	-	-	-	-	-	-
248-903.05-970.000	CAPITAL OUTLAY	14,201	225,000	-	225,000	225,000	225,000	225,000	225,000
248-903.05-992.000	BONDING EXPENSE	-	-	-	-	-	-	-	-
<b>Total</b>		<b>\$ 15,198</b>	<b>\$ 225,000</b>	<b>\$ -</b>	<b>\$ 225,000</b>	<b>\$ 225,000</b>	<b>\$ 225,000</b>	<b>\$ 225,000</b>	<b>\$ 225,000</b>

## **DDA DEVELOPMENT (903.17)**

### **Purpose**

To facilitate the construction of the Realize Cedar Project.

### **Activities**

New limited tax bonds were issued in the amount of \$6.75 Million in August 2017 to facilitate the construction of the Realize Cedar Project.

The bulk of the Realize Cedar Construction was finalized in June 2019. Additional projects such as the Cedar Street roundabout and the Delhi Commerce Drive pedestrian crossing signal were added in 2020. As these funds were earmarked for Cedar Street specifically, until the bond funds are expended, projects will be added as identified for the Cedar Street corridor.

### **Resources Needed**

The attached year 2021 budget requests expenditures of \$100,000, and increase of \$100,000 over the 2020 budget. Projects which will benefit the Cedar Street corridor may be continued until the Realize Cedar bond funds are expended. The forecast for 2022 is \$100,000 and the forecast for 2023 is \$80,000.

DEPT 903.17 2017 DDA DEVELOPMENT

GL Number	Description	2019 Activity	06/30/2020		YTD As Of 06/30/2020	2020 PROJECTED	2021 REQUESTED	2022 FORECAST	2023 FORECAST
			Amended Budget						
248-903.17-818.000	CONTRACTUAL SERVICES	\$ 434,250	\$ -	\$ -	\$ 190,782	\$ 420,000	\$ 100,000	\$ 100,000	\$ 80,000
248-903.17-970.000	CAPITAL OUTLAY	-	-	-	43,711	43,720	-	-	-
248-903.17-992.000	BONDING EXPENSE	-	-	-	-	-	-	-	-
<b>Total</b>		<b>\$ 434,250</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 234,493</b>	<b>\$ 463,720</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 80,000</b>

## **DDA DEBT SERVICE (905)**

### **Purpose**

To account for bond principal and interest due in the current year.

### **Activities**

Expenditures in this activity are for the following bonds:

1. 2016 Refunding bonds issued to replace 2008 DDA bonds maturing from 2019 to 2024.
2. 2016 Development bonds issued to facilitate growth within the DDA District.
3. 2017 Development bonds issued to facilitate the Realize Cedar project.

### **Resources Needed**

The attached year 2021 budget requests expenditures of \$1,105,810, an increase of \$5,940. The forecast for 2022 is \$1,119,700 and the forecast for 2023 is \$1,128,630. The debt schedules are determined when the bonds are issued.

**DEPT 905.00 DEBT SERVICE**

<b>GL Number</b>	<b>Description</b>	<b>2019 Activity</b>	<b>2020 Budget</b>	<b>2020 Projected</b>	<b>2021 Budget</b>	<b>2022 Forecast</b>	<b>2023 Forecast</b>
248-905.00-999.391	TRAN OUT-2016 DDA REF BD	\$ 773,828	\$ 780,610	\$ 780,610	\$ 782,580	\$ 797,850	\$ 808,170
248-905.00-999.395	TRAN OUT-2016 DDA DEV BD	107,233	106,210	106,210	110,180	108,800	107,410
248-905.00-999.397	TRAN OUT-2017 DDA BONDS	213,044	213,050	213,050	213,050	213,050	213,050
<b>Total</b>		<b>\$ 1,094,105</b>	<b>\$ 1,099,870</b>	<b>\$ 1,099,870</b>	<b>\$ 1,105,810</b>	<b>\$ 1,119,700</b>	<b>\$ 1,128,630</b>





**2016 DDA REFUNDING BOND REVENUE**

GL Number	Description	06/30/2020		YTD As Of 06/30/2020	2020 PROJECTED	2021 REQUESTED	2022 FORECAST	2023 FORECAST
		2019 Activity	Amended Budget					
391-000.00-699.065	TRANS IN FROM DELHI DDA	\$ 773,828	\$ 780,610	\$ 30,377	\$ 780,610	\$ 782,580	\$ 797,850	\$ 808,170
<b>Total</b>		<b>\$ 773,828</b>	<b>\$ 780,610</b>	<b>\$ 30,377</b>	<b>\$ 780,610</b>	<b>\$ 782,580</b>	<b>\$ 797,850</b>	<b>\$ 808,170</b>

**2016 DDA REFUNDING DEBT SERVICE**

GL Number	Description	06/30/2020		YTD As Of 06/30/2020	2020 PROJECTED	2021 REQUESTED	2022 FORECAST	2023 FORECAST
		2019 Activity	Amended Budget					
391-905.00-991.000	PRINCIPAL	\$ 701,844	\$ 719,850	\$ -	\$ 719,850	\$ 733,340	\$ 760,340	\$ 782,830
391-905.00-995.000	INTEREST	71,984	60,760	30,377	60,760	49,240	37,510	25,340
<b>Total</b>		<b>\$ 773,828</b>	<b>\$ 780,610</b>	<b>\$ 30,377</b>	<b>\$ 780,610</b>	<b>\$ 782,580</b>	<b>\$ 797,850</b>	<b>\$ 808,170</b>



**2016 DDA DEVELOPMENT BOND REVENUE**

GL Number	Description	06/30/2020						
		2019 Activity	Amended Budget	YTD As Of 06/30/2020	2020 PROJECTED	2021 REQUESTED	2022 FORECAST	2023 FORECAST
395-000.00-699.065	TRANS IN FROM DELHI DDA	\$ 107,233	\$ 106,210	\$ 20,353	\$ 106,210	\$ 110,180	\$ 108,800	\$ 107,410
<b>Total</b>		<b>\$ 107,233</b>	<b>\$ 106,210</b>	<b>\$ 20,353</b>	<b>\$ 106,210</b>	<b>\$ 110,180</b>	<b>\$ 108,800</b>	<b>\$ 107,410</b>

**2016 DDA DEVELOPMENT DEBT SERVICE**

GL Number	Description	06/30/2020						
		2019 Activity	Amended Budget	YTD As Of 06/30/2020	2020 PROJECTED	2021 REQUESTED	2022 FORECAST	2023 FORECAST
395-905.00-991.000	PRINCIPAL	\$ 65,000	\$ 65,000	\$ -	\$ 65,000	\$ 70,000	\$ 70,000	\$ 70,000
395-905.00-995.000	INTEREST	41,733	40,710	20,353	40,710	39,680	38,300	36,910
395-905.00-999.000	PAYING AGENT FEES	500	500	-	500	500	500	500
<b>Total</b>		<b>\$ 107,233</b>	<b>\$ 106,210</b>	<b>\$ 20,353</b>	<b>\$ 106,210</b>	<b>\$ 110,180</b>	<b>\$ 108,800</b>	<b>\$ 107,410</b>



**REALIZE CEDAR REVENUE**

GL Number	Description	06/30/2020						
		2019 Activity	Amended Budget	YTD As Of 06/30/2020	2020 PROJECTED	2021 REQUESTED	2022 FORECAST	2023 FORECAST
397-000.00-699.065	TRANS IN FROM DELHI DDA	\$ 213,044	\$ 213,050	\$ 106,272	\$ 213,050	\$ 213,050	\$ 213,050	\$ 213,050
<b>Total</b>		<b>\$ 213,044</b>	<b>\$ 213,050</b>	<b>\$ 106,272</b>	<b>\$ 213,050</b>	<b>\$ 213,050</b>	<b>\$ 213,050</b>	<b>\$ 213,050</b>

**REALIZE CEDAR DEBT SERVICE**

GL Number	Description	06/30/2020						
		2019 Activity	Amended Budget	YTD As Of 06/30/2020	2020 PROJECTED	2021 REQUESTED	2022 FORECAST	2023 FORECAST
397-905.00-991.000	PRINCIPAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
397-905.00-995.000	INTEREST	212,544	212,550	106,272	212,550	212,550	212,550	212,550
397-905.00-999.000	PAYING AGENT FEES	500	500	-	500	500	500	500
<b>Total</b>		<b>\$ 213,044</b>	<b>\$ 213,050</b>	<b>\$ 106,272</b>	<b>\$ 213,050</b>	<b>\$ 213,050</b>	<b>\$ 213,050</b>	<b>\$ 213,050</b>